

1 Refereeing for the EMRP

EURAMET select Joint Research Projects (JRPs) to be funded at a “Review Conference” where representatives of the JRP-Consortia meet referees to discuss the JRPs prior to evaluation. The core evaluation criteria for JRPs are based on the Rules for Participation in the Seventh Framework Programme.

2 How the EMRP Select Referees

EURAMET select referees from the European Commission’s FP7 expert database, to which we have been granted privileged access.

The selection of EMRP referees is a two-stage process:

1. Suitable experts with at least four years relevant experience are contacted and asked to indicate their areas of specialisation related to the Call, and their willingness and availability to attend the Review Conference. This creates a pool of available referees.
2. A subset of referees is then selected from the pool. This selection will balance, as much as possible, nationality, gender, academic/industrial background, ages and so on.

EURAMET treat your data in the strictest confidence, and in accordance with European data protection laws. EURAMET never share your data or use it for any other purpose than the selection of relevant experts, however you should note that if you act as a referee EURAMET will publish your name on our website.

3 How to Register

The European Commissions FP7 expert database is found here: <https://cordis.europa.eu/emmfp7/> to register click on the link "New Expert" under the heading “Register”.


Important! When completing the self-registration process ensure all mandatory fields (marked *) are completed, as incomplete applications are not added to the database and cannot be selected by EURAMET.

EURAMET recommend that you click on the button (shown right), which initiates the “Additional data quality checking tool”. The tool checks each section and marks any incomplete fields with a red cross[†]. E.g.



| | | |
|---------------------------------------|---|---|
| Username and password | ✓ | |
| Type of Expert | ✗ | Expert type |
| Personal details | ✗ | Country of birth Street number and name Town of birth Sex Country Telephone number 1 |

[†] For some computer operating systems it may be necessary to “log out” and “log in” to successfully run the checking tool

| Section | Required information | | | | | | | | |
|----------------------------|---|-----------|--------------|---------|--------------|----------------------------|--|--|--|
| Username and password | 5 mandatory fields marked * | | | | | | | | |
| Type of Expert | Select "FP7 Expert", "Evaluator/Review Experts" and "Non-FP Expert" <input type="checkbox"/> FP6 Expert <input checked="" type="checkbox"/> FP7 Expert - I am interested in acting as an expert in connection with the Seventh Framework Programme (FP7) 2007-2013 Please select one or more type(s) of Expert: <input checked="" type="checkbox"/> Evaluator/ Review Experts participate in the evaluation of RTD proposals which have been submitted to the Commission for funding and/ or review of projects being funded by the Commission. <input type="checkbox"/> Monitor Experts participate in policy and programme evaluation and monitoring. <input checked="" type="checkbox"/> Non-FP Expert - I am interested in acting as an expert in other programmes outside the FP | | | | | | | | |
| Personal Details | 14 mandatory fields (including passport number) marked * | | | | | | | | |
| Linguistic Skills | EURAMET require you to be able to work in English <table border="1"> <thead> <tr> <th>Languages</th> <th>Written</th> <th>Reading</th> <th>Conversation</th> </tr> </thead> <tbody> <tr> <td>* 23. Language 1 : English</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Languages | Written | Reading | Conversation | * 23. Language 1 : English | | | |
| Languages | Written | Reading | Conversation | | | | | | |
| * 23. Language 1 : English | | | | | | | | | |
| Activities and Keywords | Question 28: EURAMET use freestyle keywords to identify appropriate referees. Please use the following keywords (as applicable): <ul style="list-style-type: none"> • Metrology, Measurement • Plus, one or more keyword relevant to the specific EMRP Call: e.g. biotechnology, energy, environment, industry, health, ICT, nanotechnology, material, mathematic, security, SI, système internationale 28.* Please enter some freestyle keywords that best describe your expertise. You can also use the  icon to get pre-defined keywords. <input type="text" value="metrology, measurement, energy, environment, industry, health, SI, biotechnology, nanotechnology, mathematic, ICT"/> <input type="button" value="Add"/> <input type="button" value="Cancel"/> <input type="button" value="Remove all"/> | | | | | | | | |
| Educational background | 3 mandatory fields marked * | | | | | | | | |
| Experience | Not mandatory, but your CV helps EURAMET establish your relevant experience | | | | | | | | |
| Employment History | If currently employed = 9 mandatory fields marked * If currently unemployed = 1 mandatory field marked * | | | | | | | | |
| Interests | Question 40: Synopsis of current research interests is a mandatory field marked * Question 44: You must answer "yes" otherwise EURAMET will not have access to your record 44.* For reasons of transparency and in line with the objectives of the European Research Area, the Commission may authorise access to its database of potential experts by public research funding bodies from the Member States and the States associated to the framework programmes. With this in mind, do you agree to allowing such bodies to have access to the data submitted by you? <input type="radio"/> yes <input type="radio"/> no | | | | | | | | |
| Publications | Not mandatory | | | | | | | | |
| C.V as attachment | Not mandatory, but would help EURAMET establish your relevant experience | | | | | | | | |

If you require further help:

The FP7 database is operated by the European Commission, their "frequently asked questions" are found here:

<https://cordis.europa.eu/emmp7/index.cfm?fuseaction=wel.faq>

Where your questions aren't covered by the FAQ, an email helpdesk can answer specific questions:

ec-fp7-it-helpdesk@ec.europa.eu