

Frequently Asked Questions

When are the 2010 Call JRPs likely to commence?.....	2
Can the JRP proposal include a REG where the researcher is identified but the Home Organisation is not yet identified?	2
Can the JRP proposal include a REG where the Home Organisation is identified but the individual REG-Researcher is not yet identified?.....	2
Can the JRP proposal include a REG where neither the Home Organisation nor the individual REG-Researcher are identified?.....	2
When calculating the person-month rate for the JRP, how many days are there in a month?	2
Our organisation is not yet validated by the European Commission Unique Registration Facility (URF). Are we able to be a participant in a JRP proposal?	2
How do we gain validation from the URF?	2
Do unfunded JRP-Partners need to be validated by the URF?	2
Do I need to be validated by the URF if I am a Collaborator?	2
If an organisation is providing access to their facility but is not providing any labour resource should they be considered as a collaborator or an unfunded JRP-Partner?.....	2
How do I know whether my JRP proposal has been successfully submitted?.....	3
If I have already submitted a proposal, can I make corrections to it?.....	3
When will I hear about outcome of the evaluation of the JRP proposals?	3
How will I hear about outcome of the JRP evaluation?	3
Will my organisation be able to subcontract work to another organisation?.....	3
Can the EMRP Helpline assist me in writing my proposal?.....	3
Who are the TP-Facilitators and what is their role?.....	3
If we believe a key objective has been omitted from the SRT can we include it?	3
If we believe an objective identified in the SRT cannot be achieved, or is unnecessary, can we omit it?	3
What approach should I take to industrial participation?	3
How do I approach the case were two different topics potentially might have the same or a very similar work package?.....	4
What changes were made to a document since the previous version?	4
Getting help.....	4
Who is my national EMRP Committee Member?	4
How can I get further help?.....	4
Glossary	5

When are the 2010 Call JRPs likely to commence?

We envisage that all 2010 Call JRPs will commence in 2011, the very earliest start date possible being May 2011.

Can the JRP proposal include a REG where the researcher is identified but the Home Organisation is not yet identified?

Yes. However the Home Organisation will need to be identified soon after in order that if the JRP proposal is successful, it can be finalised.

Can the JRP proposal include a REG where the Home Organisation is identified but the individual REG-Researcher is not yet identified?

Yes. However the individual REG-Researcher will need to be identified soon after in order that if the JRP proposal is successful.

Can the JRP proposal include a REG where neither the Home Organisation nor the individual REG-Researcher are identified?

No. In such a case a Stage 3 REG-Researcher becomes a possibility, but Stage 3 REGs are to “add value”, not to deliver the JRP-Contract.

When calculating the person-month rate for the JRP, how many days are there in a month?

You should use 21.75 working days per month when calculating the person-month rate. Each day should be a full working day, and remember that all the costs covered by the person-month rate must be known and auditable.

Our organisation is not yet validated by the European Commission Unique Registration Facility (URF). Are we able to be a participant in a JRP proposal?

Yes – However if the proposal is successful it will be necessary to register with the URF and be validated in order to be a contractual participant in the JRP (either funded or unfunded). Therefore we strongly advise all contractual participants (including Home Organisations) to commence this process as soon as possible in order to avoid delays in the establishment of the JRP and REG agreement, should your proposal be successful. You should note that the process of validation by the European Commission Services could take some months.

How do we gain validation from the URF?

Visit the URF website:-

<http://ec.europa.eu/research/participants/portal/appmanager/participants/portal>

We advise you to contact your administration support team dealing with legal matters before making a registration. It may be that your organisation is already registered. Once registered you must proceed to validation. Registration alone is not sufficient.

Do unfunded JRP-Partners need to be validated by the URF?

Yes. All JRP-Partners (i.e. those who will accede to the JRP-Contract) must be validated.

Do I need to be validated by the URF if I am a Collaborator?

No. Only participants responsible for the delivery of the project need to be validated.

If an organisation is providing access to their facility but is not providing any labour resource should they be considered as a collaborator or an unfunded JRP-Partner?

Ideally they should be an unfunded JRP-Partner, though it may be possible in certain circumstances to have such an organisation as a Collaborator so long as the risk assessment identifies suitable alternative facilities, should those of the Collaborator become unavailable.

How do I know whether my JRP proposal has been successfully submitted?

Once the EMRP Management Support Unit (EMRP-MSU) has received your submission, you will receive an acknowledgement by e-mail. This e-mail will only acknowledge receipt of your proposal and does not imply that the proposal is eligible.

If I have already submitted a proposal, can I make corrections to it?

Where necessary, corrected proposals can be submitted up until the deadline for submission of proposals. Corrected proposals must be submitted by e-mail to emrpA169@npl.co.uk in the same way as the original proposal. Your email should make it clear that your submission is for a corrected proposal.

When will I hear about outcome of the evaluation of the JRP proposals?

We anticipate that the results of the evaluation will be available by mid December 2010 (within two weeks of the Review Conference held on 22nd and 25th November 2010).

How will I hear about outcome of the JRP evaluation?

EMRP-MSU will notify all JRP proposers (JRP-Coordinators). It is the responsibility of the JRP-Coordinator to advise the outcome to the rest of the consortia, including any associated REG applicants.

Will my organisation be able to subcontract work to another organisation?

No, but with some possible minor exceptions, for example a venue for a workshop.

Can the EMRP Helpline assist me in writing my proposal?

No, help will be limited to advice on the various processes.

Who are the TP-Facilitators and what is their role?

The EMRP Committee have appointed Phillipe Charlet (philippe.charlet@lne.fr), for TP Environment, and Roman Schwartz (roman.schwartz@ptb.de) for TP Industry, to facilitate the process from the proposers side, and to collate information from the various proposers during the call period, to enable the EMRP Committee to ensure that the submissions take due recognisance (within reason) of the national contribution profiles. The facilitators have no specific authority, and do not represent any specific interest; their role is to help the process along from the proposers perspective.

If we believe a key objective has been omitted from the SRT can we include it?

Your JRP should address the objectives defined in the SRT. However if you are convinced a vital objective has been omitted, you may include it. Any such deviation from the objectives as defined in the SRT must be explicitly identified and explained in the proposal. The Referees will critically examine any such deviation.

If we believe an objective identified in the SRT cannot be achieved, or is unnecessary, can we omit it?

Your JRP should address the objectives as stated in the SRT. However if you are convinced an objective is not achievable or is unnecessary, you may omit it. Any such deviation from the objectives as defined in the SRT must be explicitly identified and explained in the proposal. The Referees will critically examine any such deviation. Some SRT indicate that the EMRP Committee doubt that all the objectives specified in that SRT can be achieved within the timescale and budget constraints and so require proposers to make and justify choices.

What approach should I take to industrial participation?

JRP-Consortia are encouraged to include non NMI/DI organisations within the project, for example to enable access to specialist capability and resources, to provide links to stakeholder organisations and end users, to facilitate exploitation and effective impact. The EMRP offers formal opportunities for contractual participation from non NMI/DI organisations either as unfunded JRP-Partners, or as EMRP Researcher Grant Beneficiaries. Additionally JRPs may collaborate more loosely through an "Exchange of Letters" or by setting up advisory groups involving, say industry and end users though it should be noted that the content and deliverables of the project must be delivered by JRP-Partners and EMRP Researcher Grant Beneficiaries and cannot be delivered under an Exchange of Letters. When considering an industrial organisation as a formal partner in the JRP care needs to be taken to ensure participation is compatible with the aims of the JRP,

which receives public funding. Industrial partners need to clearly understand that JRPs will be placing the research findings in the public domain and proposers need to be sure the exploitation routes are clearly laid out in their proposal and compatible with the aims to achieve a “public good”.

How do I approach the case where two different topics potentially might have the same or a very similar work package?

In each case the proposed JRP should treat the work package for its own perspective, but should also identify in the work package that there is synergy with another proposal. Should both proposals succeed the overlapping work packages in each of the JRPs will be examined and an appropriate resolution will be reached to avoid double funding.

What changes were made to a document since the previous version?

Document title	Version number (old – new)	Changes since previous version
Eligibility Criteria	v2.0 – v2.1	<ul style="list-style-type: none"> - Section 2.3.1 numbering added to all tables to clarify eligibility criteria - Section 2.3.2 the table has been clarified. No changes to the eligibility criteria for REG-Researcher’s salary were made, but the table was improved. - Section 3: Table of EURAMET members was updated to reflect new membership status.
List of NMIs and DIs in the participating countries	v1.0- v1.1	<ul style="list-style-type: none"> - The list has been reorganised in order to make a clearer distinction between institutes and legal entities. - Some adjustments to legal entity names and short names have been incorporated.
JRP Costing Spreadsheet template	v2.0 – v2.1	<ul style="list-style-type: none"> - The template has been updated to be consistent with the latest version of the list of legal entities.
JRP-Participant details template	v1.0 – v1.1	<ul style="list-style-type: none"> - The template has been updated to be consistent with the latest version of the list of legal entities.
List of NMIs and DIs in the participating countries	v1.1- v1.2	<ul style="list-style-type: none"> - Further clarification on the JRC is given
Eligibility Criteria	v2.1 – v2.2	<ul style="list-style-type: none"> - Section 2.3.1 (criteria for ESRMG – Employing and Guestworking Organisation) has been clarified.

Getting help

Who is my national EMRP Committee Member?

The national EMRP Committee Members are available from the EURAMET Website:
<http://www.euramet.org/index.php?id=emrp-committee>

How can I get further help?

Contact the EMRP Helpline by e-mail at emrpA169@npl.co.uk or by phone on +44 20 8943 6666. We recommend e-mail for most communications.

Alternatively, contact your national EMRP Committee Member (see ‘Who is my national EMRP Committee Member’, above)

Glossary

Article 169	Article 169 of the European Treaty that enables the European Union to participate in research programmes undertaken jointly by several Member States.
Designated Institute (DI)	Designated Institute (who undertakes some publicly funded metrology research as part of the national measurement system) but are not the "lead" NMI laboratory in a given country.
EMRP	European Metrology Research Programme (developed in the iMERA project), a joint programme to be executed initially under ERA-NET Plus and then under Article 169
EMRP Committee	Decides on the Joint Research Projects to be funded, based on the recommendation of the independent referees. The Committee is made up of a single representative from the NMI in the participating countries, plus a permanent observer from European Commission's JRC-IRMM
EMRP Sub-Committee	A sub-committee of the EMRP Committee who provides a specific resource to the wider EMRP Committee, particularly during call preparation and execution.
EMRP Researcher Grant Beneficiaries	the individual(s) and/or organisation(s) employing or hosting the individual researcher which receive, or may become eligible to receive funding from the Article 169 EMRP Researcher Grant scheme.
ESMRG	Early-Stage Researcher Mobility Grant
ESRMG-Researcher	The individual benefiting from the ESRMG
EURAMET e.V.	The non-profit association under German law established in 2007, which is the legal entity receiving funding from the European Union for the EMRP (the dedicated implementation structure of the EMRP). It is the European regional metrology organisation, which coordinates the cooperation of National Metrology Institutes (NMI) and Designated Institutes (DI) of Europe.
Home Organisation	Used in the context of Researcher Excellence Grants (REGs). An organisation which employs the REG-Researcher and where the REG-Researcher will undertake the majority of his/her work.
Employing Organisation	Used in the context of Researcher Mobility Grants (RMG & ESRMG). An organisation from which the RMG-Researcher / ESRMG-Researcher is a staff member.
Guestworking Organisation	Used in the context of Researcher Mobility Grants (RMG & ESRMG). An organisation where the EMRP Grant Researcher (REG, RMG, ESRMG) will perform some or all of his/her research activities.
Joint Research Project (JRP)	Collaborative metrology R&D project funded under the EMRP
JRP-Coordinator	An NMI/DI-expert selected by the consortia to lead the proposal/project
NMI	National Metrology Institute
PIC	Participant Identification Code – Issued by the URF
PRT	Potential Research Topic
REG	Researcher Excellence Grant
REG-Researcher	The individual benefiting from the REG
RMG	Researcher Mobility Grant
RMG-Researcher	The individual benefiting from the RMG
Referee	Independent evaluator who makes a 'go/no go' recommendation for funding and provides an evaluation mark allowing the ranking of proposed JRPs to the EMRP Committee
Research Council	EURAMET advisory board composed of a balanced contingent of high-level experts drawn from industry, research and academia and from international stakeholder organisations. It provides independent strategic advice on EMRP matters and reports or comments to the EMRP Committee where necessary and upon request, but as a minimum it will give an opinion on each call for proposals and the selection cycle.
Review Conference	Evaluation meeting to select JRPs and Stage 2 REGs.
SRT	Selected Research Topic:- the "selected" refers to the fact an idea submitted as a PRT has been retained and published in the call for JRPs at Stage 2
Targeted Programme (TP)	A technical or socio-economic area drawn from the EMRP

TP-Facilitator	An expert from the metrology community appointed by the EMRP Committee to support the proposers and facilitate the process of forming consortia, and to provide information and to the EMRP Committee to ensure that the engagement per country is appropriate for the degree of commitment made by that country to the EMRP. (Normally the TP-Facilitator will become the TP-Coordinator following the selection of JRPs)
URF	Unique Registration Facility (of the European Commission)